

## Group Bookings at The Yorkshire Grey

### TERMS & CONDITIONS

#### Bookings

1. The Yorkshire Grey does not consider any booking CONFIRMED until receipt of a completed booking form and appropriate deposit.

#### Booking Deposit

1. For Daytime bookings (9am-5pm) with a minimum spend of £200, a booking deposit of £100 is to be taken prior to the event.
2. For Evening bookings (5pm Onwards) for the Function Room with a minimum spend of £500, a booking deposit of £200 is to be taken prior to the event.
3. For Evening bookings (5pm Onwards) for the Main Bar with a minimum spend of £750, a booking deposit of £200 is to be taken prior to the event.
4. For all other functions, including whole venue hire the booking deposit will be agreed in relation to the type and size of the function.
5. The deposit is refundable upon meeting the agreed level of minimum spend and less the cost of any damage to The Yorkshire Grey property that should occur.
6. Payment of the booking deposit is taken as acceptance of these terms and conditions.
7. The booking deposit may be refunded in full if the booking is cancelled with greater than 28 days notice of the booking. Bookings cancelled within 28 days notice will receive a 50% of the deposit refund. Bookings cancelled within less than 14 days notice will not be refunded. Bookings on special days or events (such as holidays & sporting events) do not have refundable deposits and this will be made aware at the time of booking.

#### Minimum Spend

1. The minimum spend is set at the time of booking, this will be made clear on the booking form.
2. If fewer guests attend the function than was anticipated for the booking, the minimum spend remains that which was agreed on booking.
3. Failure to meet minimum spend will leave the party organiser liable for the difference which will be calculated as minimum spend less the sum total of expenditure on food & drink, plus any charges for breakages or damage.
4. Any shortfall in the minimum spend will in the first place be taken from the booking deposit, less any charges for breakages and damage.
5. Where the booking deposit is greater than the difference between the actual spend and the minimum spend, less any charges for breakages and damage, the amount of the difference will be paid to the party organiser.
6. Where the booking deposit is less than the difference between the actual spend and the minimum spend, less any charges for breakages and damage, **the organiser will lose the booking deposit and pay the difference to meet the minimum spend before leaving**. In return they will receive a Yorkshire Grey gift voucher to be used for food & drink for a future event (28 days after the event)
7. Organisers will be informed of their progress through the night to ensure the minimum spend is reached.
8. The Deposit will be refunded at the end of the night, so that any breakages or damage may be accounted for.

#### Breakages & Damage to the Yorkshire Grey Property

1. The Yorkshire Grey reserve the right to remove the cost of broken glasses from the deposit at a rate of £2.50 per glass
2. The Yorkshire Grey reserves the right to recover the cost to any significant damage to property. Where the value of this damage cannot be estimated at the time of the event, appropriate contact name and addresses will be taken to follow up after the event.

#### Ejection Procedures

1. The Yorkshire Grey reserve the right to eject any guest it deems a potential threat to other guests, staff or The Yorkshire Grey property. The Organiser will receive 1 warning before this is implemented.
2. The Yorkshire Grey reserves the right to not serve any guests it deems to be significantly intoxicated.

#### Food & Drink

1. External food or drink of any kind should not be brought onto The Yorkshire Grey property without prior agreement from the management
2. Any food purchases for the event & special drink requirements should be ordered at least 7 days before the event, and paid for on arrival at the event.

#### Prohibited Activities

1. **Loud Music: The Yorkshire Grey is located in a residential area and as such must observe sound restrictions. Staff at The Yorkshire Grey will enforce such sound restrictions. Only Yorkshire Grey staff may operate audio equipment on site, Any attendee who ignores this will be ejected without any warning.**
2. **Outside Drinking: No drinking to take place outside the premises after 11:30pm**

#### Disclaimer

It is the responsibility of the party organiser to ensure that all attendees have read The Yorkshire Grey terms and conditions and that they are aware that The Yorkshire Grey take no responsibility for damage, loss or theft of their own private property that should on the premises.

The Yorkshire Grey  
2 Theobalds Road, London, WC1X 8PN